

UREDMS e-Training Download Guide

This guide describes how to download the UREDMS e-Training from PennDOT's FTP website.

1. Click the "Online Location" link in the Training Calendar.


Course: UREDMS External Web Interface e-Training

Description: A multimedia training program for the UREDMS External Web Interface, including the following topics:
--Navigation and Help
--Working with Projects
--Working with Forms
--Working with Contacts

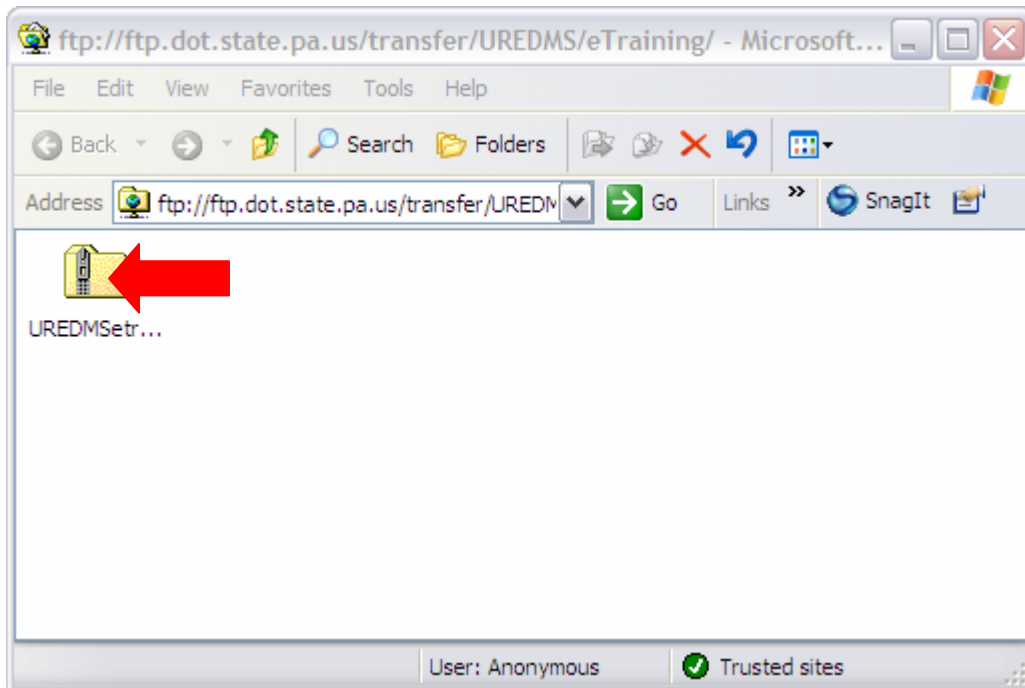
This course is available on CD from the Bureau of Design. Alternatively, it can be downloaded from PennDOT's FTP website.

PLEASE DO NOT OPEN OR RUN THIS FILE FROM THE FTP WEBSITE! Instead, download it to your workstation. See the guide attached below for more information.

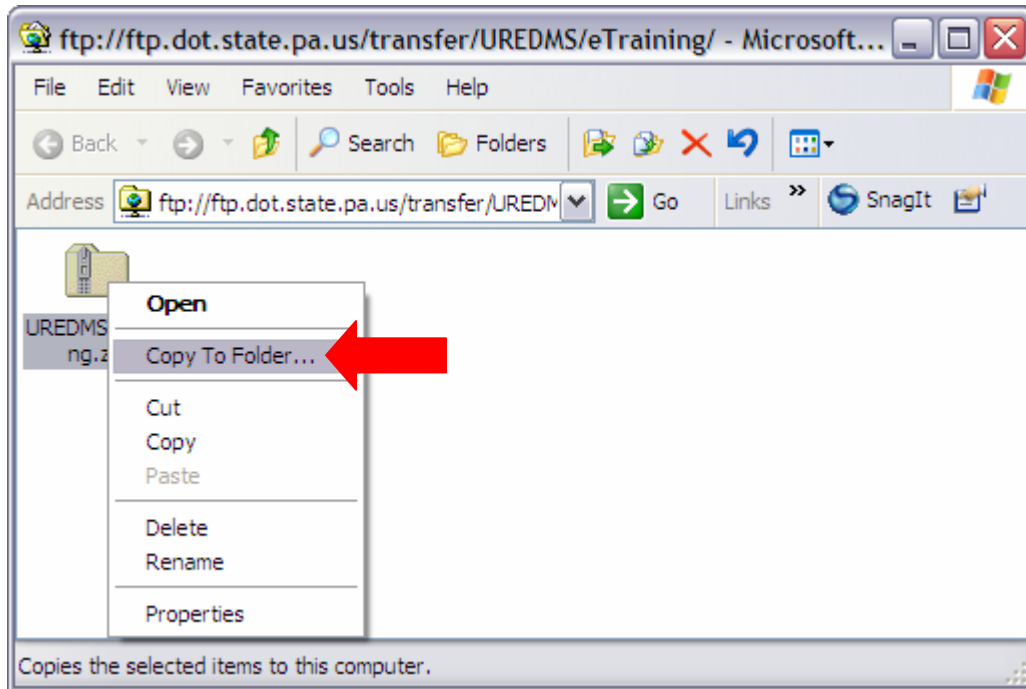
Online Location: <ftp://ftp.dot.state.pa.us/transfer/UREDMS/eTraining/>

Attachment(s):  [UREDMS eTraining Download Guide.pdf](#)

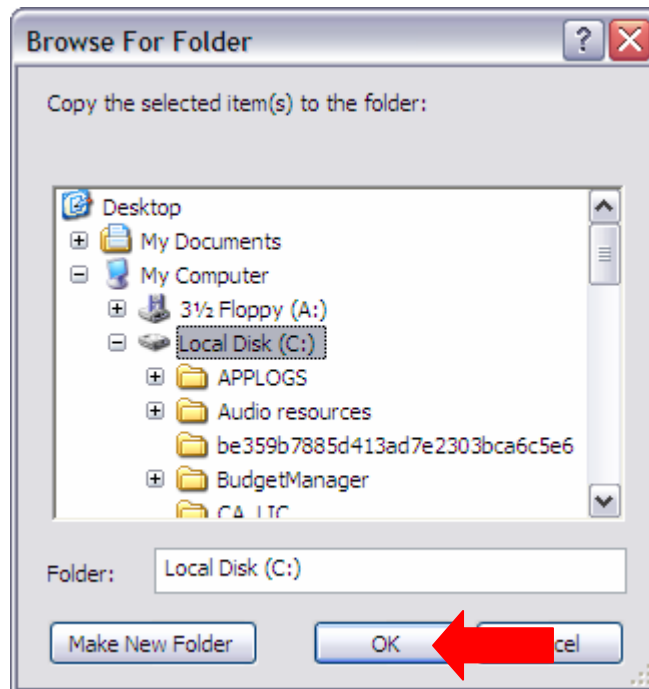
2. The FTP site opens. Right-click the "UREDMS eTraining.zip" link.



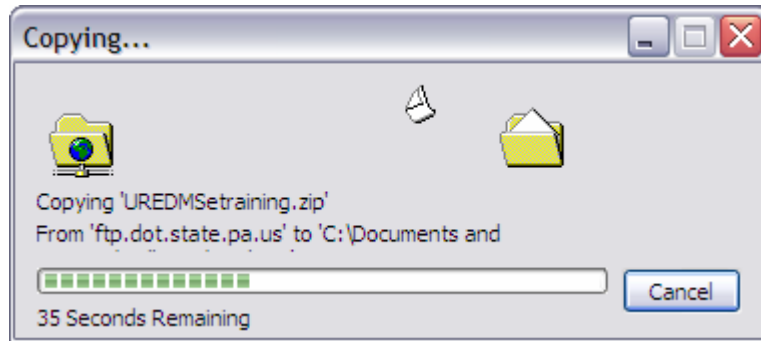
3. A selection menu appears. Click the “Copy To Folder” item.



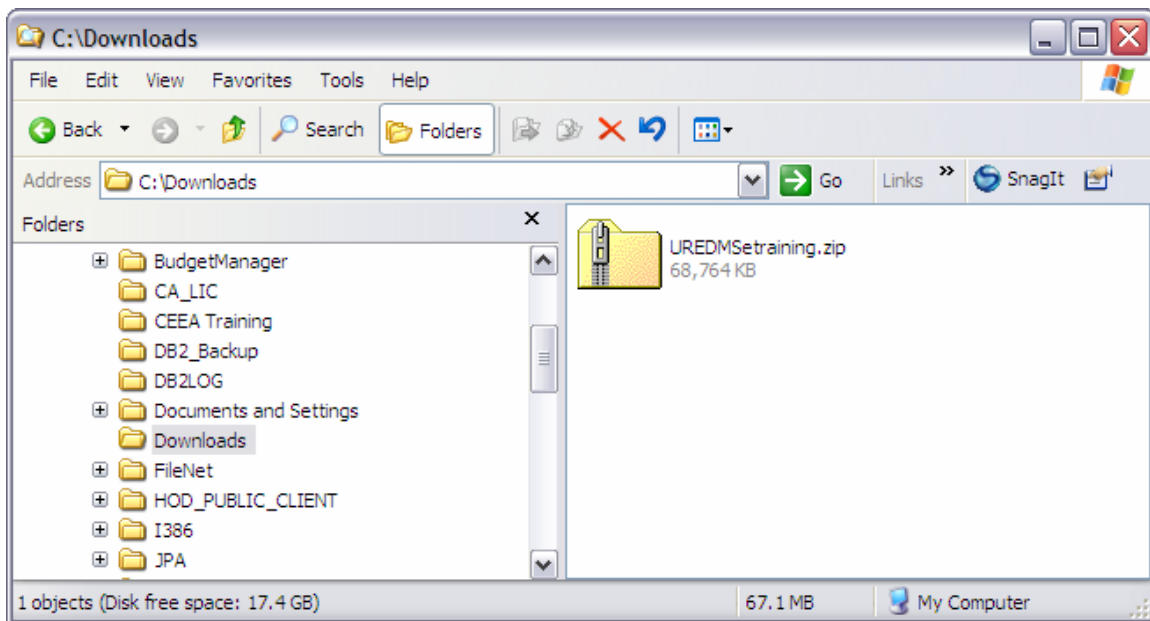
4. The “Browse For Folder” window appears. Create or select a folder on your local drive. Then click the **OK** button.



A “Copying” progress window appears.

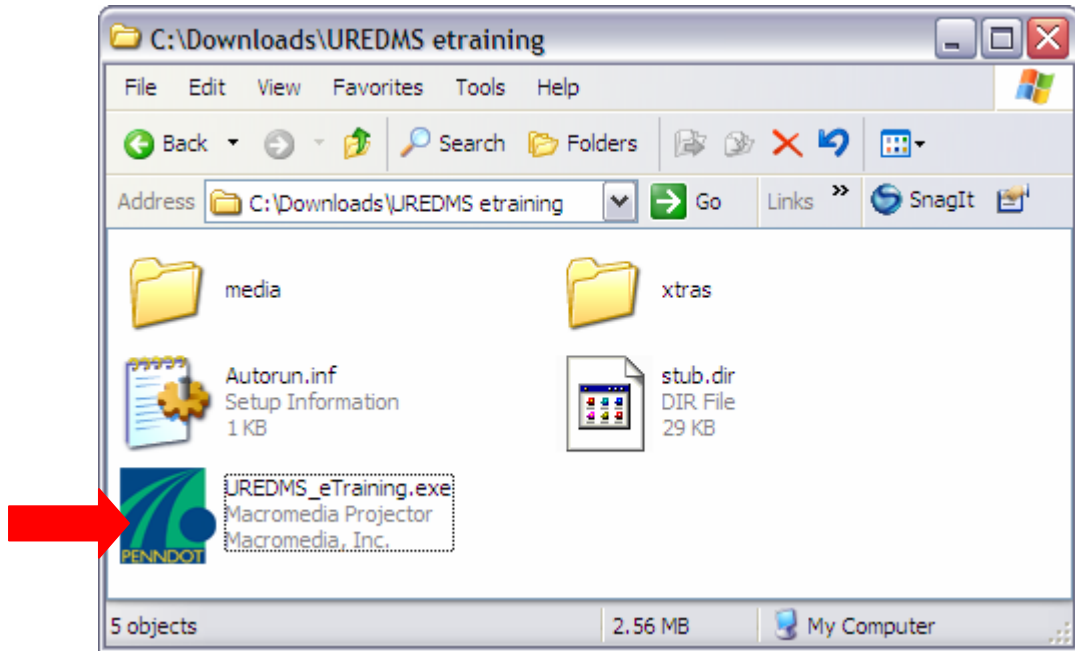


5. When the download is done, locate the UREDMSetraining.zip file in the folder you supplied above.

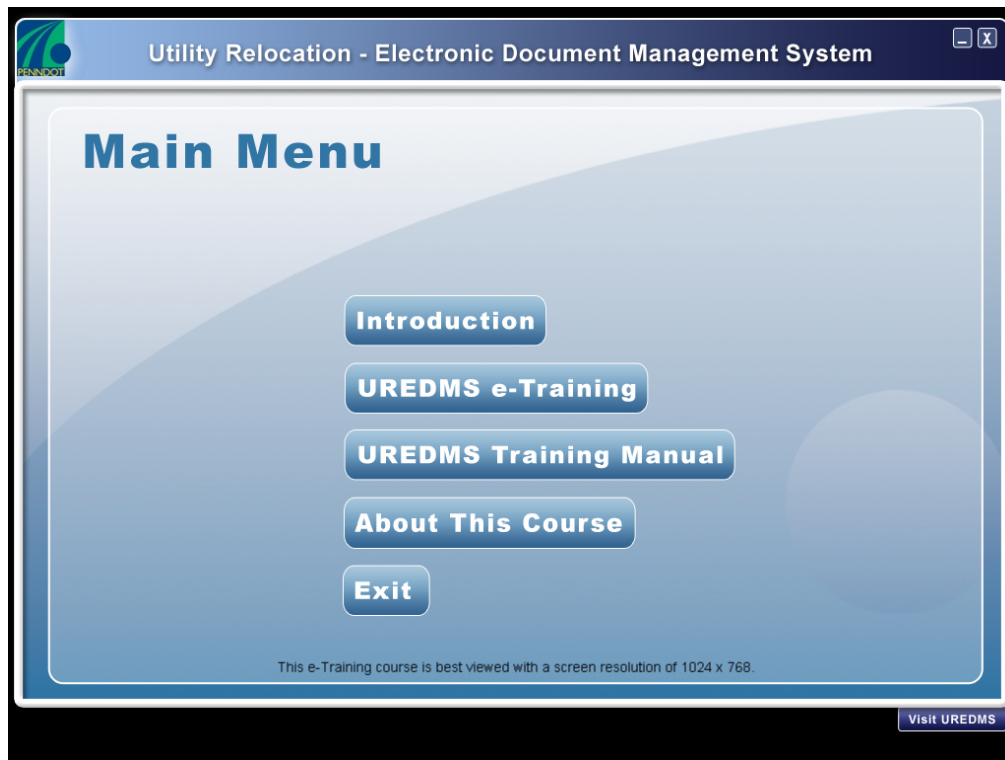


6. Extract the contents.

7. Double-click the UREDMS_eTraining.exe file.



The e-Training will start.



NOTE: Running UREDMS e-Training from a network drive may result in poor playback.