

# JPA2 e-Training Download Guide

*This guide describes how to download the JPA2 e-Training from PennDOT's FTP website.*

1. Click the "Online Location" link in the Training Calendar.

**Course:** JPA2 e-Training

**Description:** A multimedia training program for the Joint Permit Application Expert System 2 Expert System (JPA2), including the following topics:

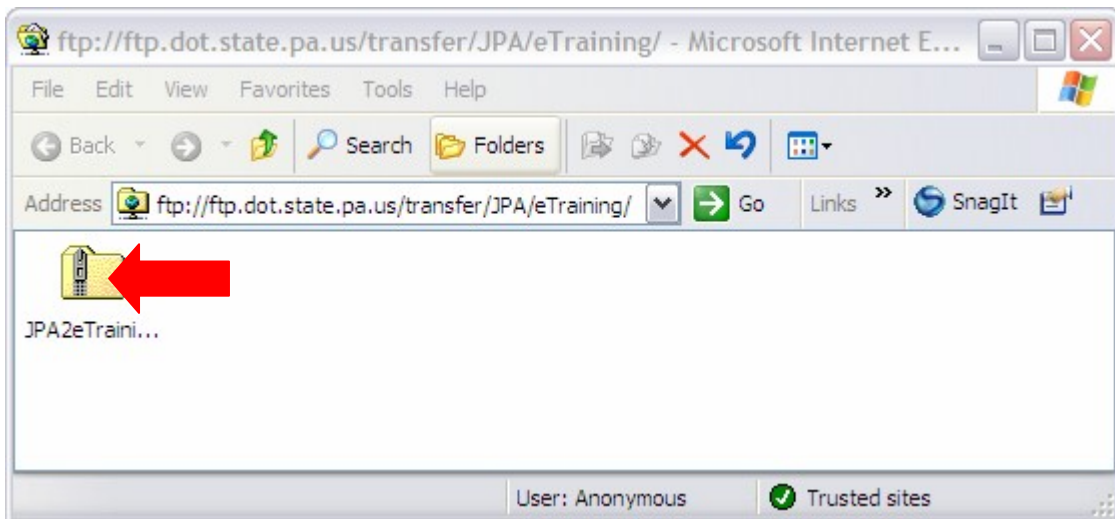
- Navigation and Help
- Preparing an Application
- Submitting an Application
- Review Process

This course is available on CD from the Bureau of Design. Alternatively, it can be downloaded from PennDOT's FTP website.

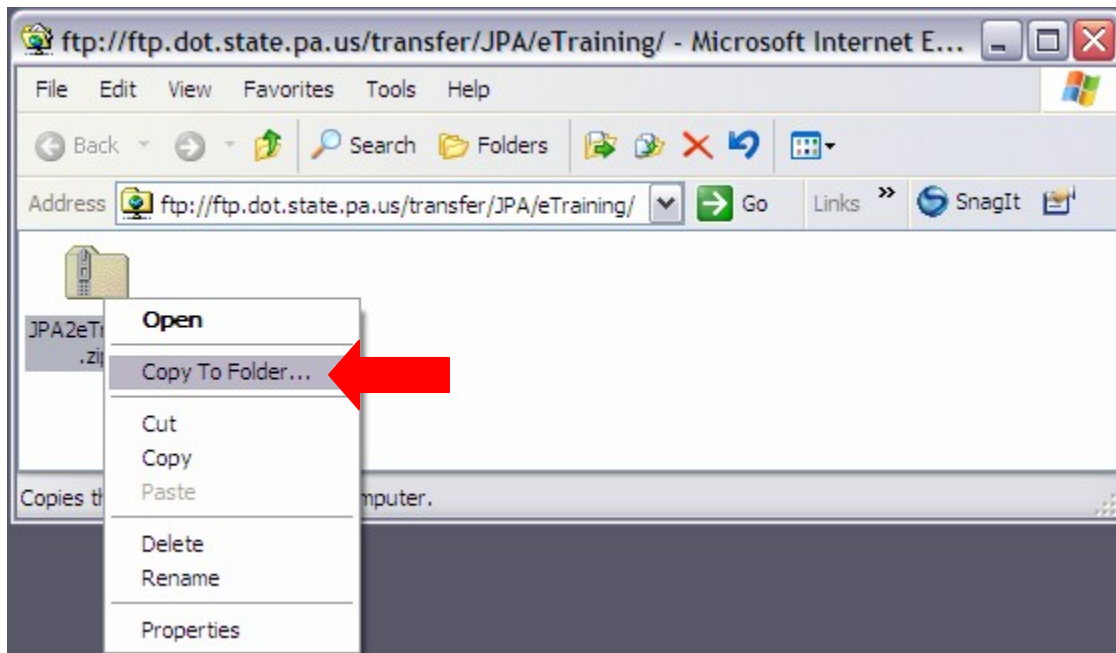
PLEASE DO NOT OPEN OR RUN THIS FILE FROM THE FTP WEBSITE! Instead, download it to your workstation. See the guides attached below for more information.

**Online Location:** <ftp://ftp.dot.state.pa.us/transfer/JPA/eTraining/>

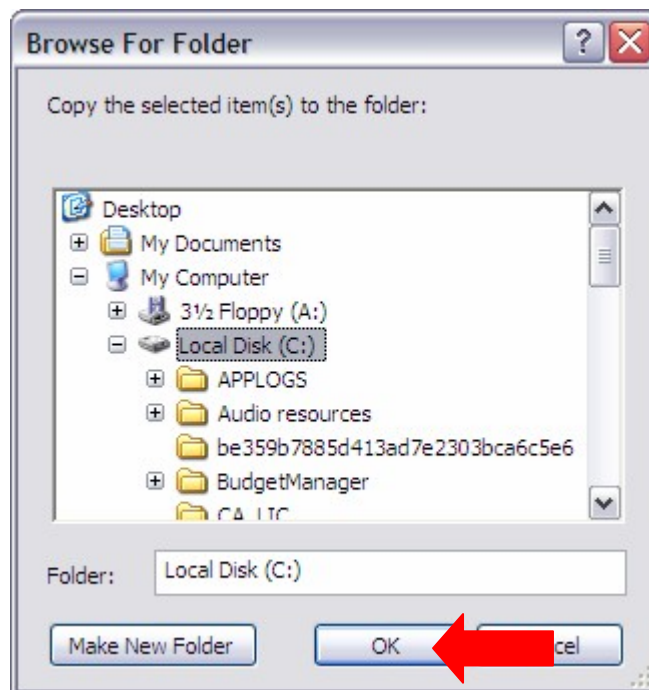
2. The FTP site opens. Right-click the "JPA2eTraining.zip" link.



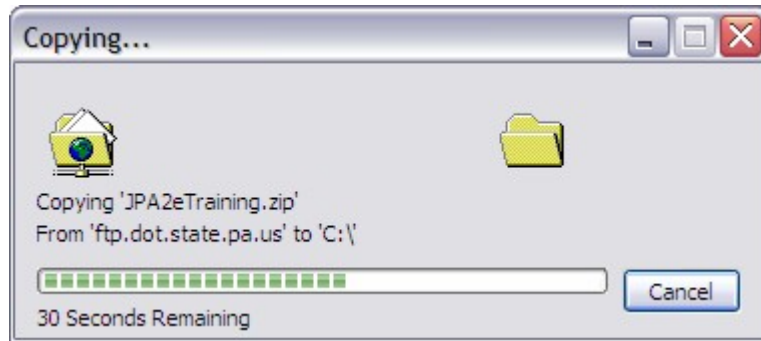
3. A selection menu appears. Click the “Copy To Folder” item.



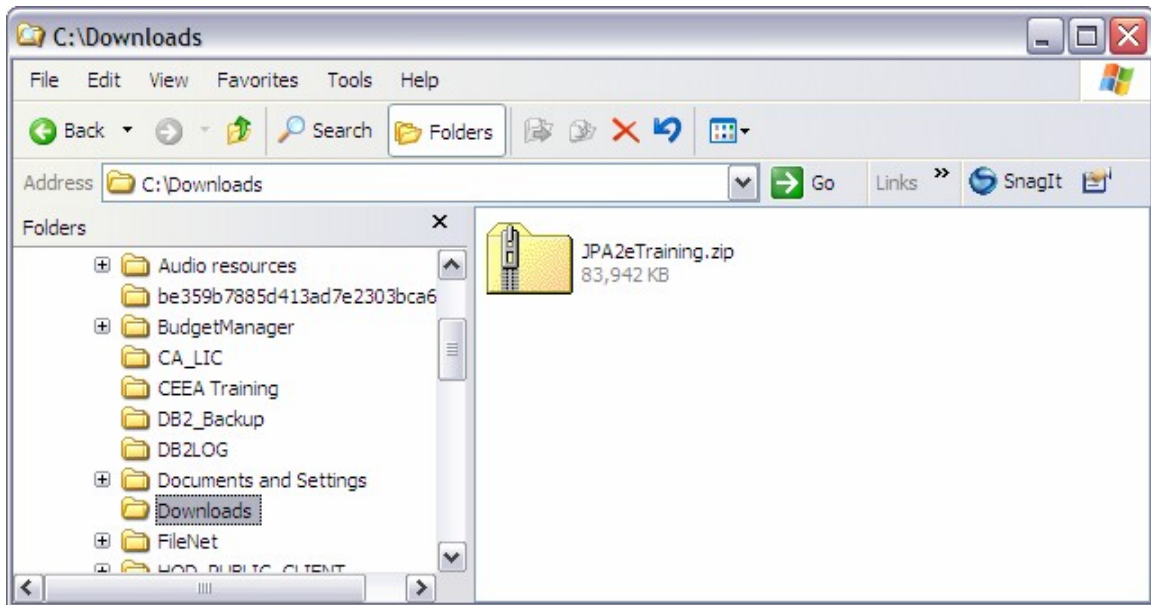
4. The “Browse For Folder” window appears. Create or select a folder on your local drive. Then click the **OK** button.



A “Copying” progress window appears.

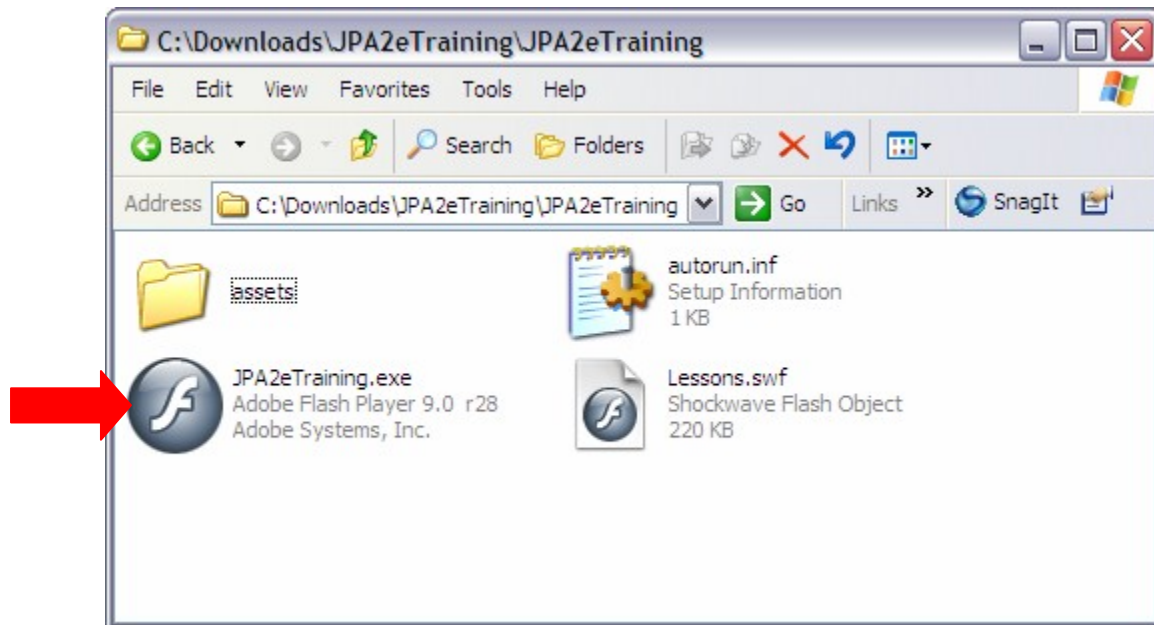


5. When the download is done, locate the JPA2eTraining.zip file in the folder you supplied above.

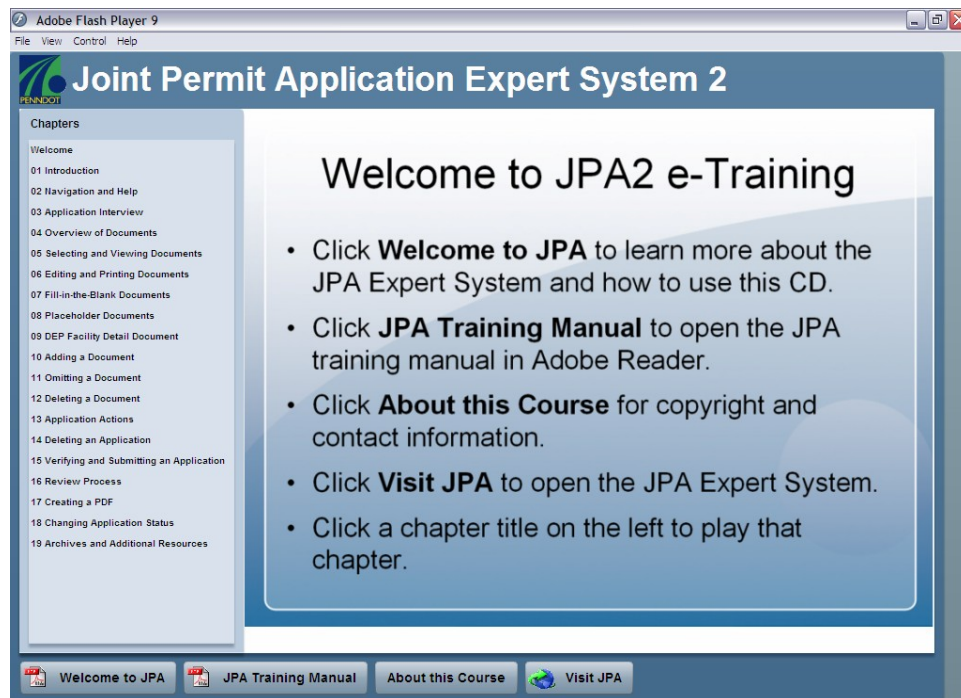


6. Extract the contents.

7. Double-click the JPA2eTraining.exe file.



The e-Training will start.



**NOTE: Running JPA2 e-Training from a network drive may result in poor playback.**